

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE EL PASO LEADERSHIP ACADEMY**

Date: February 28, 2018

The regular meeting of the Board of Directors (the "**Board**") of the El Paso Leadership Academy, a Texas non-profit corporation (the "**Company**"), was held on February 28, 2018 at the El Paso Leadership Academy, 1918 Texas Avenue, El Paso, Texas 79901 at 5:30 pm. Matt Kerr, President of the Board, acted as its chairman and presided over the meeting, and Allan Lindstrom, Secretary, recorded the minutes of the meeting.

First Item of Business: Call to Order and Quorum. The Chairman called the meeting to order at 5:40 pm, and it was determined that a quorum, consisting of the majority of directors of the Company, was present and ready for the transaction of business. The following directors were present:

Scott Adkins
Matt Kerr
Allan Lindstrom
Erik Pavia
Joe Sanchez

Staff in Attendance: Emily Levario and Omar Yamar

Others in Attendance: Alexandria Serra and Rida Ashfahani

Second Item of Business – Approval of Minutes. Approval of the Board's Minutes from the January 24, 2018 Regular Meeting was considered. Scott Adkins made a motion to approve the Minutes and Joe Sanchez seconded the motion. Following a vote by the Board, the Minutes from the aforementioned meeting were approved unanimously.

Third Item of Business – Vote on New Members. A motion was made by Scott Atkins and seconded by Allan Lindstrom to approve the appointment of Alexandria Serra, Jackie Butler, and Rida Ashfahani to the Board of Directors of the El Paso Leadership Academy. The motion was approved unanimously.

Fourth Item of Business – EPLA Parent Forum. No parents were in attendance.

Fourth Item of Business – Finance.

Financial Report. Emily Levario, Chief Financial Officer, reviewed the January 2018 Financial Statements. The January 2018 AP Check Register was also presented for Board examination. Ms. Levario explained the Texas legal requirement to post certain EPLA financial information in the local newspaper.

Consideration and Approval of Budget Amendments. Budget Amendment 270133 transferring \$1,000 from Professional Personnel to Transportation to address the increase in number of bus passes distributed and Budget Amendment 270134 transferring \$900 from Field Trip Expense to Miscellaneous Operating Costs to fund costs of teacher luncheons provided during professional staff development sessions were presented for approval. Scott Adkins moved approval of the amendments, and the motion was seconded by Erik Pavia. The motion was approved unanimously by the Board.

Sixth Item of Business

Consideration and Approval of Proposed Board Policy Series 400. Consideration of the 400 Series of proposed Board policies was deferred to the March 28, 2018 board meeting.

Consideration and Approval of Revised 2017-2018 Calendar. Omar Yanar presented a revised 2017-2018 school calendar which included the designation of President's Day as a non-attendance day. Scott Adkins moved and Joe Sanchez seconded a motion to approve the Revised 2017-2018 School Calendar. The motion was approved unanimously by the Board.

Seventh Item of Business – CEO Report.

Academic Update. Omar Yanar, CEO explained the El Paso Leadership Academy's NWEA MAP that contains student academic growth data in reading and mathematics. Positive student academic growth is evidenced in the data. Results will be used by staff to address adjustments to teaching strategies to continue and increase the student growth rate.

Student Recruitment Update. Mr. Yanar discussed the status of student recruitment. A Marketing Committee was formed with a membership of the following Board members: Joe Sanchez, Erik Pavia, Alexandria Serra, and Rueda Ashfahani.

Facilities Update. Mr. Yanar indicated that plans for the remodeling project are dependent on the pending construction plan that is being prepared by the architect.

Adjournment and Next Meeting. Erik Pavia moved and Rueda Ashfahani seconded the motion for adjournment which was passed unanimously by the Board. The Board adjourned at 7:20 pm.

The next meeting of the Board of Directors of the Company will be on March 28, 2018 at 5:30 pm at the El Paso Leadership Academy, 918 Texas Avenue, El Paso, Texas.


Allan Lindstrom, Secretary